

THE MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999



minimise your risk

RISK ASSESSMENT

TRAVEL BY COACH – COVID 19

ASSESSOR	– ALEC HORNER
DATE OF ASSESSMENT	– July 2020
DATE OF NEXT REVIEW	- July 2021 OR WHEN GOVERNMENT GUIDANCE CHANGES

Risk Assessment for: TRAVEL BY COACH (COVID 19)	Date of Assessment: July 2020	Date for Review: July 2021
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Assessment Reference No. Covid-19	Copies to (please tick): Directors <input checked="" type="checkbox"/> Traffic Office <input checked="" type="checkbox"/> Drivers <input checked="" type="checkbox"/>
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Complete the assessment table for each hazard identified	Passengers (P)	Students (S)	Employees (E)	State what control measures are used at the moment to control the level of risk <u>as a Legal operator</u>	Estimate the level of residual risk in light of the controls listed in the previous column	State any improvements you think are necessary to reduce this residual risk factor
PERSONAL RISK FACTORS	P	S	E			
Transmission of COVID- 19 between passengers due to close contact on board coaches.	✓ ✓ ✓ ✓ ✓ ✓ ✓			<p>Reduced capacity on vehicles to aid social distancing</p> <p>Information on advised capacity is placed on the vehicle visible to customers, and communicated through customer communications (social media, coach stations, website etc).</p> <p>Social distancing is an integral part of the seat reservation system.</p> <p>Passengers are required to sit only in the seats allocated to them and not to swap seats</p> <p>On-board announcements advising customers of social distancing measures and COVID-19 related advice issued regularly.</p> <p>Provision of hand sanitiser on all vehicles (pump station near the entrance)</p> <p>Closing of on-board toilets (mitigated by stopping at least every two hours on longer journeys)</p> <p>On-board refreshments are not served (mitigated by stopping at least every two hours on longer journeys)</p>	LOW	.

	✓		Not supplying any on board magazines etc		
	✓		Customers advised to remain seated at all times until coach has stopped to reduce congestion on board the coach.		
	✓	✓	Customers required to board and alight by seat row from rear to front on boarding and front to rear on alighting		
	✓	✓	Customers advised not to travel if they feel unwell or have symptoms of COVID-19.		
	✓	✓	Customers advised to take any newspaper/ rubbish/tissues with them to dispose of safely.		
	✓	✓	Customers are advised of good hygiene practices such as coughing and sneezing into a tissue or elbow.		
	✓	✓	Passengers provided with up-to-date information on timings, expected journey times and boarding & alighting procedures.		
	✓	✓	Regular communication with passengers through social media and website to help passengers prepare for their journeys and what to expect.		
Transmission of COVID- 19 between passengers due to close contact at coach stops.	✓	✓	Customers advised of the travel and social distancing advice.	LOW	
	✓	✓	Customers are advised to remain 2metres apart from others when at bus stops and on board the coach.		
	✓	✓	Customers advised not to travel if they feel unwell or have symptoms of COVID-19.		

Transmission of COVID- 19 between driver and customers.			<ul style="list-style-type: none"> ✓ Seats situated within 2 metres of the drivers have been restricted from use by customers. ✓ Customers advised not to travel if they feel unwell or have symptoms of COVID-19. 		
Exposure to COVID-19 through touching surfaces and other objects on coaches.	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ Enhanced cleaning regime has been implemented. All touch point and hard surfaces on coaches are cleaned every 24 hours using disinfectant. ✓ Introduced cleaning products suitable for disinfecting surfaces potentially contaminated with COVID-19 ✓ On-tour cleaning is taking place regularly, disinfecting all touch point surfaces on coaches. ✓ Customers advised to take any newspaper/rubbish/tissues with them to dispose of safely. ✓ Customers advised not to travel if they feel unwell or have symptoms of COVID-19. 		